

## STATUTORY DECLARATION

(1) Here insert name, address and occupation of person making the declaration.

I, <sup>(1)</sup>

(2) Here insert matter declared to. Where the matter is long, add the words "as follows:" and then set the matter out in numbered paragraphs.

do solemnly and sincerely declare<sup>(2)</sup>

I make this solemn declaration by virtue of the *Statutory Declarations Act 1959* as amended and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular.

(3) Signature of person making the declaration.

(3)

Declared at

on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

(4) Signature of person before whom the declaration is made.

before me (4),

(5) Here insert title of person before whom the declaration is made.

NOTE 1.-A person who willfully makes a false statement in a statutory declaration under the *Statutory Declarations Act 1959* as amended is guilty of an offence against that Act, the punishment for which is a fine not exceeding \$200 or imprisonment for a term not exceeding six months or both if the offence is prosecuted summarily, or imprisonment for a term not exceeding four years if the offence is prosecuted upon indictment.

NOTE 2.-A statutory declaration under the *Statutory Declarations Act 1959* as amended may be made only before a Chief, Police, Resident or Special Magistrate; Stipendiary Magistrate or any Magistrate in respect of whose office an annual salary is payable; a Justice of the Peace; a person authorised under any law in force in Australia or its Territories to take affidavits; a person appointed under the *Statutory Declarations Act 1959* as amended or under a State Act to be a Commissioner for Declarations; a person appointed as a Commissioner for Declarations under the *Statutory Declarations Act 1911*, or under that Act as amended, and holding office immediately before the commencement of the *Statutory Declarations Act 1959*; a Notary Public; a person before whom a statutory declaration may be made under the law of the State in which a declaration is made; or a person appointed to hold, or act in, the office in a country or place outside Australia of Australian Consul-General, Consul, Vice-Consul, Trade Commissioner, Consular Agent, Ambassador, High Commissioner, Minister, Head of Mission, Commissioner, Charge d'Affaires, or Counsellor, Secretary or Attache at an Embassy, High Commissioner's office, Legation or other post.



## PERSONS AUTHORISED TO WITNESS STATUTORY DECLARATIONS UNDER THE VICTORIAN EVIDENCE ACT 1958 - SECT 107A

- a Justice of the Peace or a Bail Justice;
- a Notary Public,
- a barrister and solicitor of the Supreme Court;
- a clerk to a barrister and solicitor of the Supreme Court;
- the Prothonotary or a Deputy Prothonotary of the Supreme Court;
- the Registrar or a Deputy Registrar of the County Court;
- the Principal Registrar, Registrar or Deputy Registrar of the Magistrates' Court;
- the Registrar of Probates or an Assistant Registrar of Probates;
- the Associate to a Judge of the Supreme Court or of the County Court;
- the Secretary of a Master of the Supreme Court or of the County Court;
- a registered Patent Attorney;
- a member of the police force;
- the sheriff or a deputy sheriff;
- a member or former member of either House of the Parliament of Victoria;
- a member or former member of either House of the Parliament of the Commonwealth;
- a councillor of a municipality;
- a senior officer of a Council;
- a registered medical practitioner;
- a registered dentist;
- a veterinary practitioner;
- a pharmacist;
- a principal in the Victorian government teaching service;
- the branch manager of a bank;
- a member of the Institute of Chartered Accountants in Australia or the Australian Society of Accountants or the National Institute of Accountants;
- the secretary of a building society;
- a minister of religion (not a civil celebrant);
- a Victorian public servant with authorisation to sign statutory declarations;
- a fellow of the Institute of Legal Executives (Victoria)

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